

**SUN VALLEY COMPANY  
PAYROLL DIRECT DEPOSIT AUTHORIZATION**



**EMPLOYEE NAME** \_\_\_\_\_  
(FIRST, MIDDLE INITIAL, LAST)

**EMPLOYEE NO#** \_\_\_\_\_  
(TOP LEFT OF PAYCHECK STUB)

**DEPARTMENT** \_\_\_\_\_  
(EX: KONDITOREI KITCHEN)

**SOCIAL SECURITY #** \_\_\_\_\_  
(LAST 4 DIGITS ONLY)

**EMPLOYMENT START DATE** \_\_\_\_\_

**TYPE OF ACCOUNT: (circle one - we are unable to use more than one account)**

**Checking Or Savings**

***\*\*\* Please attach a Voided Check, a  
Direct Deposit Authorization Form, or a Bank Authorization Form from  
your financial institution with your Name, Routing and Account  
Numbers for your account here. \*\*\*  
No deposit slips or handwritten information.***

This authorizes Sun Valley Company to send credit entries (and appropriate debit and adjustment entries), electronically or or by any other commercially accepted method, to my account(s) indicated above and to other accounts I identify in the future. This authorizes the financial institution holding the Account to post all such entries.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Phone/Email** \_\_\_\_\_